



**Hudson Mohawk Road Runners Club
Board Meeting
Point of Woods Community Center
November 14, 2018**

Attendance: Frank Broderick; Jim Tierney; Jon Rocco; Ken Skinner; Ray Newkirk; Tom Adams; Marcia Adams; Sally Drake; Maureen Cox; Ravi Chauhan; Nick Webster; Tom McGuire; Jessica Northan; Brian Northan

1. Call to Order (Frank Broderick)

Reading and Approval of Minutes. Jon Rocco moved, Maureen Cox second. Motion passed.

2. Reports of Officers

2.1 President's Report (Frank Broderick)

Frank Broderick requested an amendment be made to the minutes of December 17 to correct the date (originally written incorrectly as December 18). Tom McGuire moved, Maureen Cox seconded. Motion approved. Frank also asked that club officers send reports to Sally Drake by Monday of the week prior to club meetings. Sally will send documents to all in advance of the meeting. Frank also requested that club documents be sent to Frank Broderick at his club email address @ hmrrc.com.

2.2 Exec Vice President (Jess Northan)

No report

2.3 Executive Vice President Finance (Nick Webster)

Nick reported that the full financial audit report is finalized. It included some recommendations on record keeping but overall found the club's finances and reporting to be sound. Discussion ensued on benefits of full audit versus periodic audit review. The club is not required to have full audits annually. Ray suggests posting the audit report on the website; Jessica suggested a summary story accompany the posting for the public. The board agreed to review the recommendations and discuss more next month.

Nick also provided an update on the 2019 Budget. A loss is forecasted but the budget is conservative. Discussion ensued on various race budget projections and revenue generation

options. It was noted that club's budget is also intended to spend down assets to benefit the club, not to make a profit. Members should provide Nick with comments and suggestions for final budget approval in December.

Nick also reported that the club has filed its 2017 tax returns.

2.4 Vice-President for Running Events (Jon Rocco)

Jon provided a recap of the past two races, the Town own of New Scotland Race in October and the Stockade-athon in November. Two incidents at the Stockade-athon required accident reports be filed with our insurer. Jon sent claim report files to all race directors as a reminder of that process.

Upcoming: Turkey Raffle set for Sunday, November 17th. Weather may be an issue. December 9th is first winter series run. Winter series survivor race registration has been posted online. Brochure for 2019 races is being printed. Maureen asked that the time of the marathon start printed in the brochure be double checked. Jon reported that the local sanction USATF fees went up this year and he has advised race directors.

2.5 Treasurer (Tom McGuire)

Tom will submit a written report. He is working with other finance board members to coordinate systems and duties.

2.6 Treasurer for Running Events (Ravi Chauhan)

Ravi reported that three 2018 races are closed out: the Delmar Dash; Labor Day 5K; and Indian Ladder Trail Run. Three events remain outstanding. Jon reported that the Delmar Dash sponsor money was received. Ravi is working on corporate sponsorship for Labor Day 5K.

2.7 Secretary (Sally Drake)

No report

Reports of Committees

3.1 Membership (Dee Golden, Absent)

Dee submitted written report. October 2018 membership is 2508

3.2 Volunteers (Marcia Adams)

Marcia reported on van repairs. She continues to scramble for volunteers for all events.

3.3 Public Relations

No report

3.4 Website (Ed Neiles)

No report

3.5 Conflicts Committee (N. Webster)

No report

3.6 Grants Committee (J. Northan)

No report

3.6 Just Run Program

Ken Skinner reported that the cross-country race was held on October 29 and 30. Nineteen schools participated over two days. 643 kids competed. Range of school participation was from 18-100 kids. Program is on hiatus until January when Ken will send letters to schools about spring program. Ken thanked the board members who volunteered at the events.

4. Old Business

Discussion on replacement of committee members. Frank received no ideas on Public Relations. Chuck Terry III will fill the Shrader Committee vacancy. One more is needed.

Pacesetter Volunteer Recognition: Funding for hats for the volunteers has been included in the volunteer recognition budget. Discussion ensued on banquet recognition for PS group.

5. New Business

Club House phone number is 518-250-4069. This number can be included on race brochure and for race contact.

6. Announcements

7. Refreshments

Sally will provide in December.

Adjourn

Jon Rocco moved to adjourn, Maureen Cox seconded. Motion approved.