



Hudson Mohawk Road Runners Club  
Board Meeting  
Virtual Meeting Held via Zoom  
February 9, 2022 @ 7:00 p.m.

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**Attendance: Jessica Northan, Sally Drake, Ravi Chauhan, Steve Jankowski, Jon Rocco, Tom McGuire, Kathy VanValen, Chuck Terry III, Courtney Breiner, Brian Northan, John Parisella, Carol Reardon, Ken Skinner, Ray Lee, David Tromp; Absent: Erin Murphy**

**1. Call to Order (Jessica Northan):**

The meeting was called to order. Jessica asked for a motion to approve the minutes as amended from the January 5, 2022 meeting. A motion was made by Tom McGuire, seconded by Ravi Chauhan. The motion was approved.

**2. Reports of Officers**

2.1 President's Report (Jessica Northan): Jessica received a thank you from the Leukemia Lymphoma Society for a \$500 donation on November 17<sup>th</sup>, this was paid in relation to being a marathon water aid station. Jess also provided an update on race insurance. USATF is now requiring a negative covid test for moderate risk events, where prior it was a negative test or vaccine verification.

Delmar Dash Race Director David Tromp was at the meeting and indicated that he had already registered the Delmar Dash to be insured with USATF. He will run the race as a low-risk event, with the date being Sunday April 24, 2022 at 9:00am. Dave is hoping for 200 participants and will not be using the building for the race.

Running of the Green Race Director Brian Northan updated the club on running of the green, he will likely use RRCA insurance and will coordinate with John Parisella and Ed Neiles to use the clubs timing equipment. Brian believes there will be a lot of competition for this event and expects about 100 runners, he indicated club timing for this number of participants should work well. Brian reported that paying for chip timing for the event would likely create a loss of \$3,000 for the event.

Jessica gave an update on some other races. She indicated that Barbara Sorrell is working with Mark Warner to get the RRCA insurance for the CDPHP Workforce Team Challenge and the Colonie Track Series. In regards to the

Marathon, they have an approved permit from Albany and Colonie is in process.

Jessica added that Wei and Dana are working on getting the link for registration of races functioning on the club's website.

2.2 Executive Vice-President (Sally Drake): Sally reported that she is working on outreach for the scholarships, no applications have been received yet, but it's still early. The reach out efforts so far have included Facebook and Sally has also reached out to Section 2 athletic directors and some coaches.

2.3 Executive Vice President for Finance (Ravi Chauhan): Ravi indicated that the tax and forms went out and quarterly taxes have been paid. The club's annual taxes are done in April/May. Both John Parisella and Carol Reardon are set up officially as part time employees. Last, Ravi said the payment system related to the wild apricot app is set up and it deposits directly into the clubs checking account.

2.4 VP for Running Events (Nick Demos / Sue Thompson): Nick wrote a note for Jess to read that provided participation in the recent races for winter series 4 and also the registration so far for winter series 5. There were 201 runners for winter series 4 and there were 202 pre-registered. Winter series 5 has 134 people pre-registered so far.

2.5 Treasurer (Tom McGuire): Tom discussed further updates to the preliminary year end 2021 financials, he doesn't expect much changes from here. January showed a loss of \$16,000, but this is largely due to expenses being paid for races that occurred in 2021. An accountant has been engaged to do a review of the club's financials, which is less formal than an audit and less expensive as well.

2.6 Treasurer of Running Events (Kathy VanValen): Not much changed from her last report in January. An email was received from Maureen, she believes that the expenses for the marathon are wrapped up and expects the Marathon to be closed along with the winter series next month. Estimating the profit from the marathon about \$25,000 not including roll over deferrals, about \$45,000 with the rollover deferrals.

2.7 Secretary (Steve Jankowski): No report

### **3. Reports of Committees**

3.1 Membership: Carol provided the board with a membership update. The club has as of February 9, 1,858 members, as of January 11 there were 1,845

active members. Twitter and Facebook followers are 295 and 3,339 respectively.

3.2 Volunteers: No report

3.3 Public Relations (Courtney Breiner): provided Jess with information to report to the board, she has been promoting the Marathon / Half Marathon and Winter Series races. She will start promoting the Grand Prix. She also has posts on the scholarships and the club's work on the food pantry.

In regards to the Pace Setter - Jessica reminded the board to send story ideas or things that we would like to share to Christine Bishop.

3.4 Website (Wei Ma and Dana Jones): Jessica indicated in her president's report that Wei & Dana are working on setting up links for race registrations on the website.

3.5 Conflicts Committee (Ravi Chauhan): Ravi reported there are no conflicts.

3.6 Grants Committee (Sally Drake): No report

3.7 Just Run Program (Ken Skinner): Ken sent an email school leaders of all former spring Just Run participants from 2018 and 2019 (about 30 emails). The email went out January 31 and Ken has heard from 6 school leaders stating they are participating and 1 school leader indicated they will not participate. He expects to hear from more in the coming weeks.

3.8 Elections Committee: No report

#### **4. Old Business:**

None

#### **5. New Business:**

Jessica led a discussion about waivers and safety plans largely in relation to Covid. Barbara Sorrell indicated that she has been submitting the same safety plan for insurance since 2012 and feels it could be time for an update / review.

Ravi presented an idea for a discounted membership of \$5 for volunteers that do not run races. Although the club did not adopt the idea, everyone agreed that our volunteers are very important to us and we need to continue to think of ways to recognize and reward our volunteers.

Next meeting the board will start discussing the Distinguished Service Award.

**6. Adjourn:**

Jessica asked for a motion to adjourn. A motion to adjourn the meeting was made by Tom M, Jon Rocco seconded the motion. The motion passed and the meeting ended at approximately 8:27PM.