



Hudson Mohawk Road Runners Club  
Board Meeting  
Virtual Meeting Held via Zoom  
February 10, 2021 @ 7:30 p.m.

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**Attendance:** Jessica Northan, Brian Northan, Jon Rocco, Ray Newkirk, Ed Neiles, Ravi Chauhan, Sally Drake, Tom McGuire, Ed Hampston, Michelle Davis, Courtney Breiner, Ken Skinner, Steven Jankowski, Ray Lee, Marcia Adams; Absent: Tom Adams, Erin Murphy

**1. Call to Order (Jessica Northan):**

Motion to approve the January 13, 2021 board meeting minutes made by Tom McGuire.  
Seconded by Michelle Davis. Approved.

**2. Reports of Officers**

**2.1 President's Report (Jessica Northan)**

Jessica reported that Stephen Hallgren has agreed to take the Pace Setter editor position. Outgoing Pace Setter editor Christine Bishop will help out on content acquisition.

**2.2 Executive Vice-President (Sally Drake):**

Sally reported that she continues to do outreach for the Bill Shrader Sr Memorial scholarship. There have been 2 scholarship applications received so far.

**2.3 Executive Vice President for Finance (Michelle Davis):**

None

**2.4 VP for Running Events (Ed Hampston):**

Ed reported that the virtual winter series is underway and that he does some additional promotion for the event. The virtual winter series also has a Snowshoe and cross-country skiing option. Ed also reported that there are discussions ongoing regarding the CDPHP Workforce Team Challenge which has a tentative date at the end of August. Ed also continues working on the club's USATF renewal.

Ed Neiles brought up that on 9/26/2021, 50 years ago, HMRRRC held its first ever race. There were some ideas on having an anniversary run or something else to commemorate the date.

2.5 Treasurer (Tom McGuire):

Tom circulated January financials to the group prior to the meeting. Tom asked for a vote from the board on two contracts. The first was a new contract with our accountant Laura Keyes which is a 2-year agreement at \$40 an hour for our monthly financial services. Previous rate was \$35 an hour. Tom also looked into the cost to have an independent accounting review done, which was \$4,000 - \$6,000 vs up to \$2,500 for a review with financial statements done. Tom suggested approving the retainer for the accountant and approving the summary review. The votes will occur later in the meeting.

2.6 Treasurer of Running Events (Ravi Chauhan):

No report

2.7 Secretary (Steve Jankowski):

No report

**3. Reports of Committees**

3.1 Membership (D. Fisher-Golden-absent): No report.

3.2 Volunteers (M. Adams): No report

3.3 Public Relations (R. Newkirk): Courtney met with Ray, created a to do list, in order to promote existing and future events.

3.4 Website (E. Neiles): No report

3.5 Conflicts Committee (M. Davis): No conflicts to report

3.6 Grants Committee (Sally Drake): A grant request was received. Jessica responded that grants are currently suspended.

3.7 Just Run Program (K. Skinner): Ken and Pete Newkirk, with ideas from Tom McGuire and Ravi Chauhan, have finished up the power point proposal for potential sponsors which is ready to be shown. Meetings are in the process of being set up with Kelly Arnold from Pioneer Bank. A discussion followed about strategies about asking for funding sponsors and what if scenarios based on possible sponsor responses.

3.8 Elections Committee (K. Skinner): No report

**4. Old Business:**

Web admin search update. Marcia sent Jessica a list of members that want to volunteer more.

**5. New Business:**

Jessica circled back to have a vote on both contract agreements from Laura Keyes and recommended by Tom earlier in the meeting. One was for \$40 an hour for monthly financial services and the other was for the annual financial compilation statements at up to \$2,500. It was decided to vote for both contract agreements with one vote. Tom offered a motion to adopt. Ravi 2<sup>nd</sup> the motion. The motion passed without objection.

**6. Adjourn:**

Jessica asked for a motion to adjourn. A motion to adjourn was made by Courtney Breiner, seconded by Tom McGuire. Motion approved. Meeting was adjourned at approximately 8:22PM