



Hudson Mohawk Road Runners Club  
Board Meeting  
Virtual Meeting Held via Zoom  
December 8, 2021 @ 7:00 p.m.

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**Attendance: Jessica Northan, Sally Drake, Ravi Chauhan, Nick Demos, Sue Demos, Steve Jankowski, Jon Rocco, Courtney Breiner, Tom McGuire, Erin Murphy, Brian Northan, Barbara Sorrell, John Parisella, Carol Reardon, Ken Skinner, Ed Hampston, Ray Lee**  
**Absent: Kathy VanValen, Chuck Terry III**

**1. Call to Order (Jessica Northan):**

Meeting was called to order. There were 2 amendments that needed to be made to the November 10, 2021 minutes, Steve agreed to amend the minutes as discussed. A motion to approve the amended minutes from the November 10, 2021 meeting was made by Tom McGuire, seconded by Courtney Breiner. The motion was approved.

**2. Reports of Officers**

**2.1 President's Report (Jessica Northan)**

Jessica reported that the club received a thank you note from the interfaith partnership for the homeless for the donation made from the Workforce Team Challenge. The club's donation was matched by the Millennium Fund. Jess also reminded board members that they need to fill out and return conflict forms.

**2.2 Executive Vice-President (Sally Drake):** Sally brought up that she is making preparations for the Bill Shrader Sr Memorial Scholarship by starting to do outreach.

**2.3 Executive Vice President for Finance (Ravi Chauhan):**

Ravi discussed the membership renewal letter and that will be going out to former members that have had a lapse in their membership.

**2.4 VP for Running Events (Nick Demos / Sue Demos):**

Nick reported that the winter series OGS permit has been approved, also filled out app to SUNY Albany which has also been approved, so the entire winter series for 2022 has been approved.

Nick also indicated that he has finished updating the HMRRRC brochure, which has a calendar of events and a paper application for new members as part of

the brochure. In addition, and email blast is written and ready to go for winter series 1 and for the hangover half. Ed Hampston told the board that so far there are 44 pre-registered entrants for winter series 1, which will take place this Sunday 12/12/2021. Ed Hampston and Barbara Sorrell informed the board about SUNY Albany health screening requirements, and that USATF does not have this requirement.

#### 2.5 Treasurer (Tom McGuire):

Tom reported that the club's total net worth is around \$513,000. Also, as of the end of November 2021, HMRRC was close to break-even which is favorable. The club's internal accountant Laura Keys has taken a job as a CFO; however, she is still able to continue to have HMRRC as a client. Tom also indicated that he has spoken to a couple of accountants about the clubs independent account review.

Tom moved to have the board authorize three signatories for the clubs checking accounts; Jessica Northan ( President), Tom McGuire (Treasurer), and Kathy Van Valen (Treasurer for Running Events). As VP Finance, Ravi is no longer a signer, according to the bylaws. Ravi seconded the motion. The motion passed to send an authorization to SEFCU to update the signatories. Steve will send Tom a copy of the minutes with the authorization as soon as possible, so he can provide it to SEFCU.

#### 2.6 Treasurer of Running Events (Kathy VanValen): Absent

#### 2.7 Secretary (Steve Jankowski): No report

### **3. Reports of Committees**

3.1 Membership: Carol Reardon - provided the board with a membership update. There were about 11,000 contacts in Wild Apricot. In an effort to reduce costs, Carol was trying to get the number of contacts to less than 5,000. This would have reduced the club's level to professional instead of enterprise. The club has 1,695 active members. Carol noted that she had archived records, which does not delete the records. At this point, she was not able to reduce the contacts to less than 5,000. Carol is also reaching out to individuals with expired memberships to try in an effort to increase the club's membership numbers. The cost to go to professional on Wild Apricot from enterprise is about \$75 less per month. Current Wild Apricot costs are about \$4,500 a year and the club is also being charged to use PayPal at about another \$700-\$800 per year. Wild Apricot levels are enterprise, network and professional. The club has been paying at the enterprise level, but we are likely to be assessed at the network level right now based on the reduced number of contacts the club has following the archiving Carol was able do. Archiving had not been done in quite some time.

John reported he has been in contact with the clubhouse landlord as there continues to be leaks in the clubhouse. He indicated he has texted the landlord several times and that the landlord is responsive but with no time frame given.

3.2 Volunteers: No report

3.3 Public Relations (Courtney Breiner): Courtney had no update. Ravi asked Courtney to share on social media a post that HMRRC is a 501C3 tax deductible organization and given that it is year end, people could make a tax-deductible donation.

3.4 Website (Wei Ma and Dana Jones): Dana or Wei were not able to make the meeting, Jessica relayed a report from former website administrator Ed Neiles that Wei and Dana are doing a great job with their new responsibilities.

3.5 Conflicts Committee (Ravi Chauhan): Almost all conflict forms are in, Ravi asked anyone who has not returned it to please do so.

3.6 Grants Committee (Sally Drake): No report

3.7 Just Run Program (K. Skinner): in January, Ken will start working on just run Spring session. In terms of an alternative to Tawasentha, Ken said that a contact at Mohanassen High has offered the school as a location. Ken indicated that there is plenty of parking and a course at this location with a hill should be easy to set up. This location would be for next fall.

3.8 Elections Committee: No report

#### **4. Old Business:**

Insurance was brought up, there was no additional information.

#### **5. New Business:**

Ravi went over the 2022 budget, which was shared prior to the meeting. Steve put forward a motion to approve the budget, the motion was seconded by Jon Rocco. The motion carried.

#### **6. Adjourn:**

Jessica asked for a motion to adjourn. A motion to adjourn was made by Ravi and was seconded by Tom. The motion was approved. The meeting was adjourned at approximately 8:41 PM.